

2021 GRANT DEVELOPMENT COMMITTEE (GDC)

POLICY GUIDANCE

General

1. Risk Analysis
 - a. Any agency or jurisdiction which receives grant funded equipment or services must successfully pass a financial risk assessment by Arapahoe County, the grant's Fiscal Agent.
 - b. This financial risk assessment is required by Federal Regulation in order to verify the suitability and stability of the receiving organization.

Program Guidance

2. Regional Planning, Training & Exercise Projects
 - a. Projects will be provided to GDC for a review of content and are considered our baseline activities / highest priorities for the Region. The GIS and Interoperable Communication Channel sustainment projects will be included as a part of the Regional Planning Project budget.
 - b. Will be ranked 1-2 on the Integrated Priority List (IPL) and will not require scoring by GDC members.
 - c. The Training & Exercise project will support the 2021 Training and Exercise Plan (TEP) outline for CY 2021 – 2024 and support agency members across the NCR.
 - d. Training or Exercise events or activities submitted into the TEPW process but not funded in the 2021-2024 Training & Exercise Plan may be submitted into the regular project evaluation process for funding consideration.
3. Maintenance & Sustainment Priority: Federal guidance has recently focused on the maintenance and sustainment of existing capabilities. Therefore, the GDC should strongly consider projects that are maintaining or sustaining capability developed with grant funding in previous years.
4. Hiring of Personnel for Grant Projects: The GDC will not consider funding for personnel in support of grant projects unless the requested staff is Regional and assigned to NCR on behalf of the whole region and supported by the NCR Board's approval of associated job descriptions.
5. Contractor Support for Exercise & Training Events
 - a. Major exercise events outlined in the Regional TEP should first research and request National Exercise Division (NED) support (free to Region).

- b. Regional training and exercise series in the TEP that support full-scale capstone events may be supported with contractor funding.
 - c. Individual jurisdictional and/or agency events will not be supported with funding.
 - d. Funding of contractors and/or interns solely for the completion of HSEEP documentation will not be supported.
6. Overtime/Overtime Related Backfill Eligibility for Exercise Design Activities
- a. Requests for OT/Overtime Related Backfill reimbursement by agencies/jurisdictions for exercise design or exercise planning support activities will not be supported.
 - b. OT/OT related Backfill reimbursement will only be supported for participation in actual events (e.g., full scale exercise, functional exercise, TTX, etc.) with prior approval by exercise planning committee.
7. Overtime/Overtime Related Backfill Eligibility for Training Activities
- a. Requests for OT/Overtime Related Backfill reimbursement by agencies/jurisdictions for training design or planning support activities will not be supported.
 - b. Requests for OT or Overtime related BF for agency members to attend specialized level trainings must be submitted to the Training and Exercise Committee in advance of the annual TEPW process.
 - c. Overtime or Overtime related Backfill cost reimbursement for training instructors will not be supported.
8. Grant Development Committee Processes
- a. NCR staff will organize and run the GDC meeting as non-voting support staff. Roberts Rules will guide the conduct of the meeting (s).
 - b. The initial draft Integrated Priority List (IPL) is a starting point for GDC membership to consider project funding. Subjective recommendations to adjust project funding levels or movement of projects on the IPL will be used to maximize the preparedness impact for the Region as whole based on the availability of limited grant funding.
 - c. Updated versions of the IPL will be published by staff as changes/adjustments are made by the GDC. The final adopted IPL will be a recommendation from the GDC membership to the NCR Board for approval.
 - d. GDC members should consider recusing themselves from scoring projects that they authored or are authored by personnel under their direct supervision.